

Perry Cook Memorial Library
Board of Trustees Meeting Minutes
April 9, 2019

Attendance:

Clerk/Treasurer/Library Director: X Patricia Dollisch;

President: X Dave Oates

Vice President: X Deb Statler

Secretary: absent – Chris Coe

Member: X Jon Lanker

Member: X Tim Eichorn

Member: X Amanda Young

Member: absent – Mary Roush

Minutes:

Dave called the meeting to order. The minutes of the March 12, 2019, board meeting were read. One correction was made to the minutes, the name of the new hire for Thursday nights is Rodney Goodman. Jon moved to approve the minutes with one correction and Tim seconded. All agreed and the minutes were passed with one correction.

Patricia gave her directors report.

- She stated that she is having some issues with a Pioneer student and parking in the lot but it is being resolved.
- Matt and Tim from the State Auditors Office used the library's meeting room to meet with Jeff Wise in regard to the investigation.
- There is space in the UAN training class and Patricia will attend.
- The local government representative is working with Patricia in regard to our finances. We are not going to need to do the Hinkle reports for this year and they will help us rebuild the 2017 and 2018 finances with a charge of \$50.00 an hour.
- The workman's compensation bill has been paid.

Finances:

- The \$5,000.00 CD at First Knox National Bank is coming due. Currently any interest that accrues from the CD going into the savings account.
- A discussion was held in regard to the finances and what different accounts are earning.
- Tim moved to move the Trust Fund to a better earning rate. Amanda second the motion. All agreed and the motion passed.
- Patricia will look into the Star Ohio account, including the terms and how the account works
- Tim moved to pay the bills and accept the financial reports. Jon seconded the motion. All agreed and the motion passed.

Financial Officer:

- Different job descriptions for deputy fiscal officers were reviewed and a discussion was held about certain aspects of what was needed for our library. A job description was decided upon and Patricia will post the description with the applications being sent to Patricia by May 7, 2019.

Tim moved to adjourn the meeting and Jon seconded. All agreed and the meeting was then adjourned.

President: David M. Oates

Secretary: Christine R. Roe