PERRY COOK MEMORIAL LIBRARY
Board of Trustees

Date: July 9, 2019

Library Director __x__ Patricia Dollisch: Fiscal Officer __x__ Kile Byington: Pres. __x__ Dave Oates: V. Pres. __x__ Deb Statler: Sec. __x__ Chris Coe: Members: __x__ Tim Eichorn: __x__ Jon Lanker; __ab__ Amanda Young: __x__ Mary Roush

Minutes:
Dave called the meeting to order. Minutes of the June 11, 2019, meeting were read. Tim moved to accept them as read. Mary seconded it. All agreed.

Patricia:
One of the HVAC units for the library potentially needs a new motor. It will be taken care of in the next few days.

Shelby Owings has been hired to work in the library. She will replace Kim Grogg who resigned the end of May. Chrissy Boner has been hired to replace Rodney Goodman who is resigning the week of July 15th.

The summer reading program is going very well.

The Hinkle Report has been filed. At this point, the library is ready for the audit. The auditors will decide when to conduct the audit since the 2017 and 2018 files are still being held by the prosecutor's office.

Kile:
Kile presented the June and July fiscal officer report. She reviewed the bank and reconciliation statement with the board and explained the codes used by UAN.

Jon made a motion to move $8,000 from salaries to professional services. Tim seconded it. All agreed.

Kile will contact the Morrow County auditor to find an amended certificate of estimated resources which was released either in late 2018 or in January of 2019. Kile is planning on attending the Morrow County budget committee meeting on the first Wednesday of August to introduce herself and to explain the library's need for 25% of the total county library appropriations. If she cannot attend, Niccole Sears will go in her place.

Kile is working with the staff on procedures for daily reconciliation of receipts.

All accounts are matching the UAN conversion accounts with 100% accuracy.

Jon moved to accept the fiscal officer's report as submitted. Chris seconded it. All agreed.

Discussion was held about what the board would like future reports to contain. It was decided for now to continue with the reports as they were prepared for this meeting.

Tim moved to adjourn. Jon seconded it. All agreed. Meeting adjourned.

President: _____

Secretary: _____