

PERRY COOK MEMORIAL LIBRARY

BOARD OF TRUSTEES MEETING

SEPTEMBER 8, 2020

Library Director Patricia Dollisch Fiscal Officer Kile Byington President Dave Oates
Vice President Deb Statler Secretary Mary Roush
Board Members Chris Coe Amanda Young Paul Sipes Julie Rhea

Minutes: The meeting was called to order by board Vice President Deb Statler at 7:05 p.m. The director, fiscal officer and all board members except Dave Oates and Chris Coe were present. Minutes from the August 11, 2020 meeting were read. Mary questioned changes in the minutes. Patricia and Kile addressed the concerns by noting that minutes from the secretary are considered a draft and are amended with any necessary grammatical or additional information needed. These minutes are then presented at the meeting and if no further changes are needed or errors seen, they are then voted on to be approved as read. Paul made a motion to accept the minutes as read. Amanda seconded. All agreed.

PATRICIA: Patricia reported that further discussion was needed following the last board meeting regarding in- person programming. She introduced library employees that were present; Kim Oates, Niccole Sears, Lisa Timmons and Jane Wiggenhorn. The employees were in attendance to discuss concerns regarding the board's in-house programming decision that was made at the August 11 meeting. Patricia noted that three (3) employment applications have been received for the current available job postings. She may have one position filled. She is working with Kyle Huvler on a quilting class. Kyle has agreed to teach two (2) classes for one (1). She was happy to report that the \$25,000 grant from the Federal Coronavirus Relief Fund was approved and she plans to use the funds to purchase the following items once it is received: bottle filler, sink in the programming space, touchless faucets, bags for curbside book delivery, touchless front door to name a few. \$23,000 will be used for equipment and \$2,000 will be used for PPE (personal protective equipment). PPE was discussed as Kim mentioned that some items were in short supply recently.

KILE: Kile informed the board that a watermelon had been thrown at the side door and that a police report had been made. She suggested the possibility of security cameras in the future. Patricia is checking pricing for cameras. The August budget is balanced, and she is starting on 2021 financial planning. 2 resolutions are needed: 1 to receive the \$25,000 grant and allocate monies from restricted federal grants. The fund number is 2801 and named Coronavirus Relief Fund. Kile clarified that this money has not been received yet but when it is, these resolutions will already be approved and in place. Mary made a motion to accept this resolution. Amanda seconded. All agreed. The 2nd resolution provides for 2020 supplemental revenue and appropriations to Fund 2801 Coronavirus Relief Fund to expend the Coronavirus Relief Fund Public Library Assistance in adherence with federal restrictions. Julie made a motion to accept the resolution. Paul seconded. All agreed.

OLD BUSINESS: In-house programming was the topic of this discussion. Patricia stated that she was startled to hear the board's decision about programming without her or the staff's input. She shared

advocate for staff and to communicate with the board in the future rather than waiting until the next meeting. She suggested starting programming online and reevaluating on a monthly basis to allow the option of in person programming.

Amanda emphasized the need for in house programming and that the numbers for the county and state are a good indicator that things are improving. While she respects Patricia and the staff's opinion, the library needs to go ahead with in house programs.

Julie noted that the health department fluctuates on their information. She also referred to current situations at Mount Gilead schools and that things were going well. She wants to protect the staff but to see things going at the library. She commended the staff on a job well done.

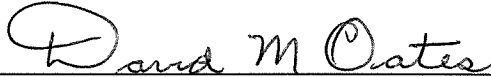
Deb would like to see in-person programs happen if they can be done safely. She suggested that the Morrow County Health Department come in and inspect the library and make suggestions. Amanda said to call the Environmental Health Director to see if this could be done. Patricia will contact the EHD and see if this can be done, will meet with library staff and then will report back to the board as soon as possible on the findings.

NEW BUSINESS: No new business

CONSENT RESOLUTIONS: Mary made a motion to accept the consent resolutions for \$27.30. Julie seconded. All agreed.

Deb thanked the staff for attending the meeting.

Mary made a motion to adjourn the meeting. Paul seconded. All agreed. Meeting adjourned at 8:30 p.m.



President, Board of Trustees



Secretary, Board of Trustees