

PERRY COOK MEMORIAL LIBRARY

BOARD OF TRUSTEES MEETING

APRIL 13, 2021

Library Director Patricia Dollisch  Fiscal Officer Kile Byington

President Dave Oates  Vice President Deb Statler  Secretary Mary Roush

Board members: Paul Sipes  Julie Rhea  Mary Roach

Michelle Fidler

**MINUTES:** The meeting was called to order at 7:00 p.m. by Dave Oates with the Director, Fiscal Officer and all board members present on location. Kile swore in Michelle Fidler as a new trustee. Ms. Fidler's term will be effective through December 31, 2021. Michelle's appointment was confirmed by the Northmor School Board at their March meeting. Minutes from the March 9<sup>th</sup> meeting were read. Julie made a motion to accept the minutes with one spelling correction, Deb seconded, all agreed. Motion carried.

**PATRICIA:** A question arose concerning the Governor's orders and what this means for libraries at this point. Per Patricia, the CDC recommends quarantining materials for three days and no group sizes of ten or more people are allowed at this time. Quilting class will continue as the class size has nine members which are adequately distanced from each other. Patricia presented an archived, framed blueprint drawn by former board member Jack Clark of the original building. This piece will grace the walls of Perry Cook.

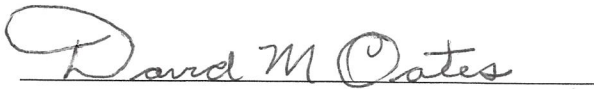
**KILE:** March financials are reconciled and Kile noted to the board that a data error could be seen in the reports that was corrected and reflected as such. Spending is under 25% which is what we like to see. The 2019/2020 audit is going well and is believed to be a much more thorough audit than in previous years. Grant monies will not be required to be moved to special grant funds and can be left as they have been. The draft report from the audit should be forthcoming soon. \$2,800 was moved from the building to the general fund. The 2022 tax budget will be worked on in May. Final payment was made for the work that was satisfactorily completed by IAP. Kile reassured the board that she would stay on until a suitable replacement was able to fill her position.

**OLD BUSINESS:** Staffing concerns were discussed. Mary Roush asked Patricia if all current employees were aware that they were able to work 29 hours if they wished to. Patricia indicated that they were aware. She has been unable to find a qualified candidate for the open circulation position. The building and grounds committee made their recommendation for the security system. This system would cost \$1,875 plus \$460 for the system and \$30 monthly monitoring fee. Julie made a motion to accept the committee's proposal, Deb seconded, all agreed. Motion carried. Patricia will contact Central Ohio Security in Galion to let them know that a decision has been made and that installation can commence.

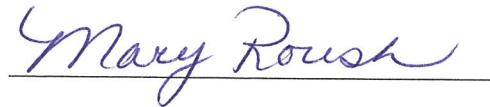
**NEW BUSINESS:** No new business.

**CONSENT RESOLUTIONS:** No donations to report this month.

Mary Roush made a motion to adjourn the meeting, Paul seconded, all agreed. Meeting adjourned at 8:00 p.m.

A handwritten signature in blue ink that reads "David M. Oates". The signature is written in a cursive style and is positioned above a horizontal line.

David Oates, Board President

A handwritten signature in blue ink that reads "Mary Roush". The signature is written in a cursive style and is positioned above a horizontal line.

Mary Roush, Board Secretary